

## **HGCSC Careers Entitlement/ Provider Access Statement**

### **STUDENT ENTITLEMENT**

The careers staff and teachers in the school will support learners' career development in a number of ways including the provision of:

- information and opportunities for discussion in lessons, tutor time, careers days and assemblies to help students make decisions about their futures
- access to careers advisers in a variety of ways including individual meetings, drop-in sessions, careers days, parent and student evenings and results days.
- careers information through guest speakers, mock interviews, workshops and mentoring
- mentoring for every Y11 student throughout Y11 with the same staff mentor
- an offer of specialised SEND, EAL and Pupil Premium careers support (if relevant)
- at least one STEM opportunity in their careers education
- careers information through available I.T based careers programmes
- information and updates on notice boards, plasma screens and the school's website (in the Careers section)

### **Investing in your Future**

The careers education and guidance programme at HGCSC seeks to positively support students to develop the educational, social and employability skills needed for lifelong success in a diverse and changing world of work. Through impartial careers guidance, we will support all learners to aim high in their career goals and aspirations.

As a student at HGCSC you are entitled to a careers education and guidance programme which:

- is personal to you and always puts your interests first
- motivates and inspires you to consider all opportunities open to you within and outside education in order for you to gain the skills you need to make your career ambitions a reality
- provides the support you need to be successful and helps you access any additional support you might need
- is delivered by trained and qualified teachers and advisers, with up-to-date knowledge and understanding of career pathways and local labour market information
- protects and respects your personal information and shares it only with your consent

### **PARENT / CARER ENTITLEMENT**

The careers staff and teachers in the school will support learners' career development in a number of ways including:

- allowing parents to have access to careers advisers through individual meetings (on request), parent and student evenings, results days and via email.
- an interpreter at careers appointments for learners and parents who speak languages other than English (on prior arrangement)
- providing information and updates on the school website, and links to nationally approved websites.

## **PROVIDER ACCESS**

### **Opportunities for access**

A provider wishing to request access should contact, Mr Paul Rockliffe, Careers Leader and Assistant Headteacher via [prockliffe@hgsc.co.uk](mailto:prockliffe@hgsc.co.uk) or through the school's contact details.

Please contact us to identify the most suitable opportunity for you. The school policies on safeguarding and visitors sets out the school's approach to allowing providers into school as visitors to talk to our students. These can be found on the school website.

### **Premises and facilities**

The school will make the sports hall, seminar room and classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available projectors and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Reception.

**Mr P Rockliffe- Careers Leader & Assistant Headteacher  
June 2018**