

7 February 2022



Dear Parent/Carer

**Re: Business Day for Pupils: Friday 11th March 2022
(Rescheduled from February)**

I am writing to inform you that on Friday 11th March, Year 11 pupils will be taking part in their annual Business Day. This is and always has been a highlight of the year 11 calendar and we are thrilled to be offering this to year 11 pupils this year.

This is a fantastic opportunity for our pupils to prepare themselves for life after school and take part in numerous workshops across the day that will prepare them for the world of work and further education. This will involve CV creation, higher education tutorials and a mock interview with an employer from the local area.

Pupils are expected to attend in formal clothing, suitable for a professional interview and will be provided with a record of achievement that they must bring along with them on the day.

Students are expected to attend on time as normal, and will finish their Business Day at 3.00pm.

If you have any questions, please contact the careers team at your earliest convenience:

clake@hgsc.co.uk

cqueen@hgsc.co.uk

Yours sincerely

Charlotte Lake
Careers Leader