

5th May 2022

Dear Parents/Carers,

Re: Y7 Face to Face Parents Evening

I am writing to you to inform you that we have taken the decision to move Year 7 Parents Evening event back to the original face to face format, with the added convenience of an online booking system.

The evening will take place in school on Tuesday 17th May 2022 from 4.30pm to 6.30pm with appointments being available to book online using the school cloud app.

This will involve booking appointments with teachers electronically, and will take the form of 5-minute face to face appointments with the selected teachers.

Numerous devices can be used to access your school cloud account and book appointments before the evening, including Smartphones, Tablets, Laptops and Desktop computers.

In order to log into the school cloud app, you will need to use the following website:
<https://handsworth.schoolcloud.co.uk>

This will ask you to enter your details and your child's details.

On the following page you will find a guide to setting up appointments in preparation for the evening. Please ensure that you log in as soon as possible to ensure that you are able to book appointments with all of your child's teachers.

All appointments can begin to be scheduled from **Tuesday 10th May at 8:00am** will **close on 17th May at 2.45pm**. Please ensure that all appointments are made before this time. If you are unable to attend, please contact your child's Head of Year using the following email address:
bfrost@hgsc.co.uk.

If you have any questions on the lead up to this date, please do not hesitate to contact:

clake@hgsc.co.uk
adunn@hgsc.co.uk

Yours sincerely,

Mrs C Lake

Subject Leader for Computer Science and Business Studies
Associate Senior Leader