

# Handsworth Grange Community Sports College



## Serious Case Review Process 2021-22

## Serious Case Review Process

A Serious Case Review will take place for every case where abuse or neglect is known or suspected and either:

- A child dies
- A child is seriously harmed and there are concerns about how organisations or professionals worked together to safeguard the child.

The Sheffield Safeguarding Children Board are responsible for initiating a serious case review, and all partner organisations and agencies are responsible for identifying cases of concern that may meet the SCR criteria.

Robust safeguarding procedures are in place at Handsworth Grange Community Sports College to ensure that serious safeguarding incidents are identified and appropriate notification effected by the DSL in school.

The purpose of a SCR is to:

- Identify improvements which are needed and to consolidate good practice
- Translate the findings from the SCR into programmes of action which lead to sustainable improvements and the prevention of death, serious injury or harm to children.

SCR are not inquiries into how a child died or was seriously harmed, or who is culpable. These matters are for coroners and criminal courts to determine.

Once it is apparent that a SCR may be needed, a Child Safeguarding Practice Review Panel will be convened and a representative from Handsworth Grange Community Sports College may be invited to join the panel. The representative should provide full and comprehensive information about the school's involvement with and knowledge of the family to this initial meeting, either directly, or via a Local Authority representative as required.

If it is agreed to recommend that the SCR criteria have been met, then the review panel will determine the scope of the SCR and terms of reference. The review panel will decide which organisations, agencies and professionals should contribute to the review.

Handsworth Grange Community Sports College may be asked to provide an Individual Management Report and chronology for the SCR, and to also provide a representative on the Child Safeguarding Practice Review Panel.

The person responsible for this and the person who also attends the preliminary panel, should be a member of the Senior Leadership Team within school and someone who has had no involvement with the case or have been the line manager of school staff involved in the case. This person will need to collect and collate files (including any existing safeguarding files) and correspondence pertaining to the child(ren) concerned and their family immediately after notification, in order to commence work on the Individual Management Report and chronology. The person may also need to interview key members of staff

Their independence from the case must be explicit and clearly recorded within their report.

Alternatively Handsworth Grange Community Sports College may be asked to present all collected and collated files and correspondence to a Local Authority representative who will perform this function on the school's behalf.

The review panel will notify the school (or Local Authority) representative of the required format for the chronology of the report at the start of the review and time scales for presenting the report. The representative may have to attend a briefing session prior to commencing their report to ensure that the terms of reference are clear and understood. They may also have to present an early draft of the report to the Child Safeguarding Practice Review Panel.

The SCR Action Plan will be developed directly from the recommendations of the final SCR report. This will include any individual recommendations for school. The Action Plan should be realistic and set out clearly the responsible agencies/individuals and specific dates by which actions will be undertaken as well as the desired outcomes.

The representative from the Handsworth Grange Community Sports College Leadership Team will ensure that any actions for school are carried out and implemented within the set time scales set by the review panel.

The above process should also be followed where it has been decided by the Sheffield safeguarding Children Board that criteria for a Serious Case Review have not been met, however it is deemed necessary for a Learning Lessons Review to be conducted.