

12<sup>th</sup> February 2021

Dear Parents/Carers,

**Re: Y7 Online Parents evening**

I am writing to you to inform you that due to the ongoing COVID 19 Pandemic, we have decided to move the Year 7 parents **evening online**. This will enable you to discuss your child's progress with the relevant teacher in a safe and secure way.

The evening will take place on **Thursday 4<sup>th</sup> March 2021** from **4-6pm** using the "School Cloud App". This will involve you booking appointments with teachers electronically, and on the evening, will take the form of 5-minute video appointments with your child's teachers. The software can be used on numerous devices such as Smartphones, Tablets, Laptops and Desktop computers.

Can we please advise that where possible, on the evening, that your camera is on, and that you check your camera and microphone settings prior to the evening.

In order to log into the school cloud app, you will need to use the following website:

<https://handsworth.schoolcloud.co.uk>

You will be prompted to enter your details and your child's details such as name and date of birth to gain access to the site. The software will allow you to schedule your own appointments and will automatically bring up your child's school timetable.

Included with this letter is a guide to setting up appointments. We have included a video on the school website that explains how to log into your School Cloud account, set appointments and attend the evening. You may find this a little easier to follow.

The video can be found at: <https://vimeo.com/schoolcloudsys>, if you select parent log in.

All appointments can begin to be scheduled from **Tuesday 23rd February at 8am** and appointment scheduling will close on **Thursday 4<sup>th</sup> March at 2.45pm**. Please ensure that all appointments are made before this time.

If you have any questions on the lead up to this date, or if you are struggling to make appointments, please do not hesitate to contact:

[clake@hgsc.co.uk](mailto:clake@hgsc.co.uk)

[dwhitehouse@hgsc.co.uk](mailto:dwhitehouse@hgsc.co.uk)

[bwright@hgsc.co.uk](mailto:bwright@hgsc.co.uk)

Yours Sincerely,  
Mrs C Lake

Subject Leader for Computer Science and Business Studies  
Careers Lead